



KENTUCKY VETERANS PROGRAM TRUST FUND

Minutes

14 December 2022

Chairman Whitney Allen called the meeting to order at 9:03 a.m. This meeting was conducted via a hybrid Zoom videoconference and in-person meeting.

ROLL CALL

- Members Present:
 - o Whitney Allen (KDVA), Chairman
 - o Dwayne Edwards (KDVA), Chief of Staff, KDVA Designee
 - o Carl Kaelin (VFW)
 - o COL(R) Fred Bates (KYNG)
 - o Dave Jarrett (DAV)
 - o Tim Martinez (AL): joined at 915 a.m.
 - o Carla Raisler: not a voting member at this meeting, pending KNG appointment.
 - o David Rummler (JECVO).

- Members Absent:
 - o Rick Eisert (Governor's Advisory Board)

- KDVA Additional Staff Present:
 - o Roll was not called for the following, but they were present:
 - # Tamara Reid-McIntosh, KDVA Office of Veteran Legal Services
 - # Stephanie Belt, KDVA Budget Manager
 - # Alvin Duncan, KDVA Assistant Director, Cemeteries Division

- The majority of voting members were present to satisfy a quorum.

APPROVAL OF MINUTES

- Approval of Minutes from previous meeting.
 - o Board approved minutes from 14 September 2022 meeting as presented.
 - # Initial Motion: Carl Kaelin (VFW)
 - # Motion Seconded: Dave Jarrett (DAV)
 - # Motion for approval unanimously carried.

APPROVAL OF FINANCIAL REPORT

- Monthly Activity Reports for FY23 - September, October & November 2022
 - Board approved the Financial Report as presented:
 - # Initial Motion: David Rummler (JECVO)
 - # Motion Seconded: Carl Kaelin (VFW)
 - # Motion for approval unanimously carried.
- Total Available funds for granting today is \$744,378.04 - Commissioner is not setting a buffer for remaining funds today.

DISCUSSION

- Discussion on License Plate Fees: Al Duncan
 - Mr. Duncan detailed the plate fees received by the VPTF.
 - Stephanie Belt noted 92% of VPTF revenue is received by license plate receipts and the method of collecting license plate receipts is changing when renewing online.
 - # This new method (beginning 12.16.22) allows the funds to come directly to the KDVA budget office for placement directly into the fund and earmarked as such on future financial reports.
 - Board discussed additional ways to advertise License Plate fees benefitting VPTF; Regional Offices; online portals; getting information to out Veteran Service Organizations/veterans families.
- Review of Email Roll Call Votes: Dwayne A. Edwards & Tamara Reid-McIntosh
 - Per the discussion in the September 2022 Trust Fund Board Meeting, Budget Manager Stephanie Belt requested that the VPTF Board members vote to approve the payment of **\$10,857.00** to pay for the FY22 VPTF Audit Invoice.
 - # **Quorum was reached at 6 - 0 on 29 Sep 2022.**
 - Request to pay for elements of the VPTF "Run, Walk and Stroll" through email roll call votes.
 - # Per our discussion and vote in the June 22, 2022, meeting, the Homeless Veterans Program hosted a Homeless Walk, Run, Stroll on October 22, 2022. The Homeless Veterans Program does not have an account in which to make purchases; therefore, the Program requested the Board to vote on making payments for the following two expenses. With your approval, the following two event-related obligations will be paid directly from the Veterans Program Trust Fund Account:
 - Use of the Iroquois Park in Louisville, Kentucky: \$250 for Louisville Metro Parks & Recreation.
Quorum was reached at 6 - 0 on 5 Oct 2022.
 - Payment of insurance required for activities in the Iroquois Park: \$300.31 for general liability insurance quoted from the CRC group with the carrier being Mount Vernon Fire Insurance Company.
Quorum was reached at 6 - 0 on 5 Oct 2022.

- Payment of \$969.50 for t-shirts for the event: 10 S @ \$9.32; 10 M @ \$9.32; 30 L @ \$9.32; 35 XL @ \$9.32; 15 2XL @ \$11.82 (military discount applied)

Quorum was reached at 6 - 0 on 7 Oct 2022.

- Payment of \$523.50 to Capital City Trophy for trophies, medals, and track arrows for the run:

Acrylic Arrow A6512	2	74.50	149.00T
Acrylic Arrow A6514	2	96.00	192.00T
Acrylic Arrow A6510	2	72.50	145.00T
Medal Track M109G	10	3.00	30.00T
Neck Ribbon 1117 RWB	10	0.75	7.50T

Quorum was reached at 6 - 0 on 10 Oct 2022.

- Payment of \$1600.00 to Central Kentucky Race Management for the 5K Timing Package for the Race:

5K Timing Services	\$1000.00
Race Registration and Training	\$500.00
Race Announcements for the Event	\$200.00
Time Chip Charge	\$100.00
Discount given to KDVA	(\$200.00)

Quorum was reached at 6 - 0 on 24 Oct 2022.

- During the September 14, 2022, Trust Fund Meeting, the Board considered an application for funding from Kentucky Wounded Heroes, which would fund a deer hunting opportunity in Scott County, Kentucky, for seven Kentucky veterans on 11 November 2022. In the application, Kentucky Wounded Heroes noted that the cost for each veteran was \$225 for lodging, license, and processing of game. After discussing the application, the Board voted to suspend the application for 7 days to gain a more detailed cost allocation related to the \$225 per veteran.

ISSUE: Grant the full \$6075 to Kentucky Wounded Heroes.

Vote received 9/16/2022: Approve 8 - 0 in favor of awarding the full amount.

The request stipulated that the Deer Processing Fee total of \$3105 is over half the requested budget and is predicated on each veteran killing a deer, which equals 27 deer being process. Therefore, the Board is also voting on whether to add a stipulation to the grant approval letter that **any unused funds are returned to the Trust Fund**. This would likely happen IF all 27 veterans do not spend the \$115 processing fee, or IF there are fewer than 27 veterans in attendance.

ISSUE: Include a stipulation to the grant approval letter for any unused funds to be returned to the Trust Fund.

Vote received 9/16/2022: Approve 8 - 0 in favor of adding stipulation.

- Spirit of Sophia March 17th, 2021, \$5,000 grant extension. The organization requested an extension of the grant through June 30, 2023, so that we can offer art workshop in

addition to scholarships to our regular programs when requested by Kentucky women veterans.

Vote to approve the extension:

- # Initial Motion made by COL(R) Fred Bates (KYNG).
- # Motion seconded by David Rummler (JECVO).
- # Motion for approval unanimously carried.

- o Mountain Comprehensive Care Center HVRP received a grant for welcome home packages, holiday meals, and gas cards for medical appointments for their Homeless Veterans program. They are requesting to use some of the grant money from the Trust Fund to purchase Kroger cards for veterans and their families in lieu of gift baskets.

Vote to approve the modification in spending:

- # Initial Motion made by Carl Kaelin (VFW).
- # Motion seconded by COL(R) Fred Bates (KYNG).
- # Motion for approval unanimously carried.

NEW BUSINESS

REVIEW OF GRANT REQUESTS TOTALING \$148,299.91 amended to \$148,089.91 obligated for the following grants:

1. Louisville Orchestra (No KY Vendor #)

- Request for funding in the amount of **\$20,000** to provide 150 tickets for a concert for Gold Star families and Kentucky Veterans.
- The Board voted to approve an obligation of **\$10,000 with the following stipulation: Authorized up to \$10,000 for 200 tickets as follows: up to 50 can go towards Gold Star Families (limit 4 per family); the other 150 goes to veterans and their families (limit 2 per veteran); the group will verify individuals as veterans (e.g., drivers' license and/or DD214) and provide names in order to request funding.**

- # Initial Motion made by COL(R) Fred Bates (KYNG).
- # Motion seconded by Carl Kaelin (VFW).
- # Amended motion made by Dave Jarrett (DAV).
- # Amended motion Seconded by Carl Kaelin (VFW).
- # Amended motion for approval unanimously carried.

2. Living Arts and Science Center (KY0022313)

- Request for funding in the amount of \$460 for an exhibit that will identify, uplift and advocate for women veterans in the Commonwealth. **Applicant amended request for amount of \$250 and purpose to provide a reception for women veterans.** The Board voted to approve an obligation of **\$250.**

- # Initial Motion made by COL(R) Fred Bates (KYNG).
- # Motion seconded by David Rummler (JECVO).
- # Motion for approval unanimously carried.

- 3. Northern Kentucky University - Veterans Resource Station (No KY Vendor#)**
 - Request for funding in the amount of **\$2,961.16** to promote the NKU Veterans Resource Center (VRC) to promote Green Zone Brigade Day to showcase the mission of the VRC as NKU's Veterans' Hub. The Board voted to approve an obligation of **\$2,961.16**.
 - # Initial Motion made by David Rummler (JECVO).
 - # Motion seconded by COL(R) Fred Bates (KYNG).
 - # Motion for approval unanimously carried.

- 4. Veteran's Walking Wounded Project, Inc (No KY Vendor #)**
 - Request for funding in the amount of **\$9,250** to provide veterans guidance in the Fayette County Veterans Drug Treatment Court. The Board voted to approve an obligation of **\$9,250 with the stipulation that the organization gain 501C3 status prior to receiving funds.**
 - # Initial Motion made by COL(R) Fred Bates (KYNG).
 - # Motion seconded by David Rummler (JECVO).
 - # Motion for approval unanimously carried.

- 5. Operation Honor Corps (KY0063286)**
 - Request for funding in the amount of **\$50,000** to assist with the following: (1) to purchase requisite commercial flag poles to raise flags for the U.S. branches of service (to include Space Force) and the American flag at the Veterans Memorial at Patriot's Landing; and (2) to purchase 100 commercial flags to be displayed at the entrance of Kentucky's Veterans Cemetery North. The Board voted to approve an obligation of **\$50,000 with the stipulation that six (not five) poles must be installed to cover all branches of services, including Space Force.**
 - # Initial Motion made by Dave Jarrett (DAV).
 - # Motion seconded by COL(R) Fred Bates (KYNG).
 - # Motion for approval unanimously carried.

- 6. Leitchfield VFW Post 12175 (KY006255)**
 - Request for funding in the amount of **\$10,871.25** to provide asphalt pavement with marking around the Clarkson Veterans Memorial Park. The Board voted to deny the request because the City of Leitchfield **owns the property, and it is within the City's purview to make the requested modifications.**
 - # Initial Motion made by Carl Kaelin (VFW).
 - # Motion seconded by Dave Jarrett (DAV).
 - # Motion for approval unanimously carried.

- 7. Blue Grass Community Foundation (KY003761)**
 - Request for funding in the amount of **\$50,000** to complete field granite markers and two interpretative signs, which will serve as educational resources at Splash!, a public water feature at Charles Young Park. The Board voted to approve an obligation of **\$50,000.**
 - # Initial Motion made by COL(R) Fred Bates (KYNG).
 - # Motion seconded by Carl Kaelin (VFW),
 - # Motion for approval unanimously carried.

8. Disabled American Veterans Chapter 003 (no KY vendor number)

- Request for funding in the amount of **\$4,757.50** to conduct a 20th Anniversary ceremony to honor veterans who served in the Global War on Terror, to include Operation Desert Shield/Storm, Operation Iraqi Freedom, and Operation Enduring Freedom. The Board voted to approve an obligation of **\$5,207.50, with the additional funds to purchase additional challenge coins for the veterans to be honored.**
 - # Initial Motion made by Carl Kaelin (VFW).
 - # Motion seconded by David Rummler (JECVO).
 - # Amended motion made by Dave Jarrett (DAV).
 - # Amended motion seconded by COL(R) Fred Bates (KYNG).
 - # Amended Motion for approval unanimously carried.

GRANT SUMMARY

- Total amount of Grants approved: 7 of 8.
- Total amount approved: **\$127,668.66.**

DISCUSSION

Discussion amongst the board to discuss with partners ways to attract veterans to Kentucky and remain in Kentucky; discussion of KDVA state programs group growing in the next few months.

NEXT MEETING

DATE: March 22, 2023

TIME: 9:00 a.m. EST

PLACE: KDVA, 1111 Louisville Road, Suite B, Frankfort, KY 40601 or via Zoom teleconference depending on circumstances related to COVID-19 restrictions.

ADJOURNMENT

There being no further business, a motion was made by COL(R) Fred Bates (KYNG) and seconded by David Rummler (JECVO); to adjourn at 1:15 p.m. Motion for adjournment was unanimously approved.


Whitney P. Allen, Jr.
Chairperson